

## Rutgers Sport Clubs Do Sports Easy Individual Member Registration

1. Go to [https://rutgers.dserec.com/online/clubsports\\_widget](https://rutgers.dserec.com/online/clubsports_widget)
2. Scroll to find the Club tile you are interested in joining.
3. Click Registration.
  - a. The site will prompt you to login using your NetID.
4. Once logged in, Complete the registration information below:
  - a. Personal Information
    - i. Personal Details
    - ii. Campus Address
    - iii. Home Address
    - iv. Emergency Contact
  - b. Additional Information
    - i. Position within Club
    - ii. Years within Club
    - iii. If you will Serve as a Safety Officer
      1. If yes, will be prompted to upload CPR & First Aid Certificates
  - c. Medical Information
    - i. Do you have any known allergies?
    - ii. Do you take any medications?
    - iii. Do you have any special health needs?
  - d. Driver Information
    - i. If yes, you will be prompted to complete Recognition of Driver Waiver and submit Additional Documents
      1. Driver's License
      2. Copy of Auto Insurance (Only required if driving personal vehicle)
      3. Copy of vehicle registration (Only required if driving personal vehicle)
      4. Copy of Defensive Driving Certification (Only Required if driving University or rental vehicles)
  - e. Risk & Conduct
    - i. Assumption of Risk
    - ii. Hazing Policy
5. Click Save
6. A Blue Bar in the upper right-hand corner should read "Pending Approval" when you have successfully submitted your registration.
7. All registrations must be approved by the Sport Club Office prior to a member participating in a Club Sport practice or competition.